



**REGULAR MEETING AGENDA**

**Graton Community Services District (GCS D)**

**Meeting of the GCS D Board of Directors**

**Monday, April 18, 2022, at 6:00 PM**

**Various Locations- Teleconference Meeting Pursuant to AB 361 and  
Government Code section 54953(e)**

**Notice of Teleconferenced Meeting.** Pursuant to Government Code section 54953(e), members of the Board of Directors may conduct this meeting via teleconference. Teleconference locations are not open to the public pursuant to Section 54953(e). For this meeting, there will be no physical location from which members of the public may observe/comment.

Board Members Teleconferencing: David Upchurch, Jennifer Butler, Carol Benfell and Max Wilmarth. **Members of the Public may participate and provide public comments to teleconference meetings as follows:**

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to joseortiz.gcsd@gmail.com. Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. If you wish to submit a public comment during the meeting, please use the following information: Join URL:  
<https://us02web.zoom.us/j/87057940735?pwd=TDR2R0ZxaGdBYkgzSWNmRFJMQTU2dz09> or dial by your location \_United States\_\_\_\_  
Meeting ID: 870 5794 0735  
Join from a PC, Mac, iPad, iPhone or Android device:

In the event of a Zoom Bombing, the Zoom meeting will be terminated and a new meeting, login credentials below, will be used to continue the District's business. The log-in credentials will not be made public and only written comments will be allowed for the remainder of the meeting.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at lindamartinez.gcsd@gmail.com.

1. **CALL TO ORDER** \_\_\_\_\_
2. **ROLL CALL** - Determination of a Quorum

Board President, David Upchurch, \_\_\_\_\_; Board Vice Present, Vacant \_\_\_\_\_ Board Secretary, Jennifer Butler, \_\_\_\_\_; Carol Benfell, \_\_\_\_\_; Max Wilmarth, \_\_\_\_\_

### 3. APPROVE ORDER OF THE AGENDA

Motion to approve the order of the agenda.

Board President, David Upchurch, \_\_\_\_\_; Board Vice President, Vacant; Board Secretary, Jennifer Butler, \_\_\_\_\_; Carol Benfell, \_\_\_\_\_; Max Wilmarth, \_\_\_\_\_

### 4. PUBLIC COMMENT

*Members of the public are invited to address the Board on those items which fall under the authority of the Board. The Public Comment section is intended to provide an opportunity for members of the public to address the Board on items that are not on the Agenda. For items that are on the Agenda, speakers are encouraged to provide comments at the time the item is taken up by the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

### 5. CONSENT CALENDAR

*All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.*

- A. Confirm Expenditures and Revenue (Transactions) List for March 2022
- B. Review March 2022 Operations & Construction Financial Summaries
- C. Review and approval of Regular Meeting Minutes from March 21, 2022
- D. Review and approval of Special Meeting Minutes from March 16, 2022
- E. Review and approval of Special Meeting Minutes from April 8, 2022

Motion to approve the items on the consent calendar.

Board President, David Upchurch, \_\_\_\_\_; Board Vice President, Vacant; Board Secretary, Jennifer Butler, \_\_\_\_\_; Carol Benfell, \_\_\_\_\_; Max Wilmarth, \_\_\_\_\_

## 7. ACTION ITEMS

### A. Authorize General Manager to work with Streamline to create website for the District

Motion to approve General Manager working with Streamline to create website for the District

Board President, David Upchurch, \_\_\_\_\_; Board Vice President, Vacant; Board Secretary, Jennifer Butler, \_\_\_\_\_; Carol Benfell, \_\_\_\_\_; Max Wilmarth, \_\_\_\_\_

### B. Authorize General Manager to fill the vacant Plant Operator II position with terms discussed

Motion to approve General Manager filling the vacant Plant Operator II position with the terms discussed

Board President, David Upchurch, \_\_\_\_\_; Board Vice President, Vacant; Board Secretary, Jennifer Butler, \_\_\_\_\_; Carol Benfell, \_\_\_\_\_; Max Wilmarth, \_\_\_\_\_

### C. Review and approve resolution 220418 to continue virtual meetings.

Motion to approve resolution 220418 to continue virtual meetings

Board President, David Upchurch, \_\_\_\_\_; Board Vice President, Vacant;  
Board Secretary, Jennifer Butler, \_\_\_\_\_; Carol Benfell, \_\_\_\_\_; Max Wilmarth, \_\_\_\_\_

## 8. DISCUSSION ITEMS

- A. Report on claim submitted for sewer overflow at Purple Wine Company.
- B. Report on Occidental pipeline feasibility study.
- C. Discuss evaluation process for identifying alternative disinfection methods at the GCSD treatment facility.
- D. Report on insurance claims related to the lift station vandalism and sewer overflow.
- E. Report on meeting with Sonoma County Parks to solve flooding of Joe Rodata Trail near the entrance to the treatment plant.

- F. Update on the GCSO Sewer Repair and Rehabilitation needs potentially funded with a grant from State Revolving Fund.
- G. Discuss recruitment for new auditing firm.
- H. Discuss the status of the Manzana process discharge connection to the district.

**9. GENERAL MANAGER’S REPORT TO THE BOARD**

- A. Treatment Plant Operations Update
  - Operations report
  - Overtime report
- B. Construction Update
  - Report on Post Meeting Action Items
  - Meetings, Correspondence & Outreach

**10. SUGGESTED ITEMS FOR FUTURE AGENDA**

- A. Pending items/old business
- B. Future items/new business

**ADJOURNMENT \_\_\_\_\_**